

CUSTOMER RELATIONSHIP MAINTENANCE FORM

New Existing

Customer Company Information

Commercial Name	
Address	
Email Address	
Website Address	
Office Phone Number Office Fax Number	
Name of & Email Id of Key Contact Person	
Mobile Number of Key Contact Person	
Trade License Issue Date	
Trade License Expiry Date	

Name of Individuals – Partners / Directors / Managers/

Name 1		Designation 1	
Email address1		Mobile Number 1	
Name 2		Designation 2	
Email address 2		Mobile Number 2	
Name 3		Designation 3	
Email address 3		Mobile Number 3	

Supporting Documents Required	<ul style="list-style-type: none"> ○ Current Trade License Copy ○ Authorized Signatory Passport & Visa Copy ○ TRN Copy
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Terms & Conditions

1. If monthly turnover is less than AED 5,000, then customer shall be liable to pay cash on delivery or by current dated cheque on delivery.
2. If monthly turnover is more than AED 5,001, then customer shall have the option to request for 30 days credit
3. Goods once sold cannot be exchanged or refunded. Unless otherwise agreed, Supplier may at its sole discretion, make certain exceptions provided it is aligned with the Supplier return policy.
4. **Terms of Payment**
 - (a) Payments are to be made to the Company without any deduction or discount other than as stated in these Terms or in the relevant invoice or statement.
 - (b) Payment terms will be in cash on delivery or on credit period for maximum of ___ days provided a post dated cheque for the invoice amount is given to the Supplier at time of delivery. Payment terms to be agreed with Customer will be at the sole discretion of the Supplier.
 - (c) If Customer fails to pay the overdue amounts on due date or the post dated cheque bounces when presented then, Supplier reserves the right to charge penal interest @ of 2% per month as from the date due for payment until payment is received by the Supplier.
 - (d) The Supplier reserves the right to withhold all further supplies to the Customer until full payment is received.

5. Changes in Ownership

In the event of the customer, being an individual or partnership, incorporates his/her business and the company continues to use the existing account, or the account is used by a company of which he/she is a director, he/she hereby agrees to personally guarantee all due debts. If ownership of the Customer's business changes, the customer will remain liable for all debt incurred on this account until such time as the supplier is notified in writing of such change.

6. Governing Law

These Terms and Conditions of Sale shall be construed in accordance with the law in force in United Arab Emirates and the parties agree to submit to the non-exclusive jurisdiction of the Courts of Dubai.

By signing below, the customer acknowledges that they are fully aware of the Suppliers Terms and conditions as state above and further detailed in their company website and agrees to abide by it.

Thanks And Regards,

Agreed And Signed By:

{Name of Client}

PETS CLUB GENERAL TRADING LLC

Signature _____

{Name & Designation of Signatory}

Company Stamp Here: